



ANTICIPATED VACANCY

Position: Director of School Improvement and Professional Learning

Reports to: Executive Director NWGA RESA
Work Schedule: 230 days
FLSA: Exempt
Location: NWGA RESA (3167 Cedartown Highway Southeast, Rome, GA, 30161)
Salary Schedule: Commensurate with degree and experience (\$95,000-\$123,500)

POSITION OVERVIEW: Northwest Georgia RESA seeks to fill the position of Director of School Improvement and Professional Learning. This position will be responsible for leading initiatives and providing direct services to member systems.

MINIMUM QUALIFICATIONS:

- Must hold or be eligible for Georgia certification in Educational Leadership or be eligible to receive an NPL certificate - level 6
- Minimum of five (5) years of successful administration experience
- Ability to analyze data to facilitate school improvement
- Experience in conducting and coordinating professional learning for adult educators
- Demonstrates the ability to work effectively with special education teachers, coordinators, and directors
- Excellent technology, written, and oral communications skills

Working Conditions

- Office, online, and classroom environments
- Constant Interruptions
- Periodic travel

Physical Demands

- Dexterity of hands, fingers to operate computer keyboard
- Hearing and speaking to exchange information
- Seeing to read a variety of materials
- Sitting for extended periods of time
- Bending at the waist, kneeling, or crouching
- Ability to lift 25 lbs.

Essential Functions

- Provide support services for schools and systems
- Respond to system/school requests, as appropriate
- Coordinate NWGA RESA School Improvement and Professional Learning Services
- Supervise and support assigned staff and contracted instructors
- Identify and evaluate common areas of potential needs or where improvements could be realized among high priority schools
- Initiate new ideas and share innovative information to improve RESA services
- Monitor School Improvement and Professional Learning contracted services
- Collaborate with schools/districts to provide needed service to support student learning
- Manage any grants programs assigned by Executive Director or designee

“EQUIPPING, EMPOWERING AND SERVING EDUCATORS”

- Provide RESA support services for systems and schools
- Develop, plan, and coordinate in-service training programs
- Attend conferences and training programs, as approved by the Executive Director
- Keep abreast of current educational research, build new skills, and read pertinent educational literature
- Develop work schedule and document time
- Perform other duties assigned by the Executive Director

BEGINNING DATE: July 1, 2024

APPLICATION DEADLINE: May 10, 2023

TO APPLY: Submit a completed application on TeachGeorgia.org